

City Corp Russellville Water & Sewer

REQUEST FOR PROPOSAL (RFP) Solar Project



SOLAR PROJECT

City Corp Russellville Water & Sewer
205 W 3rd Pl
Russellville, Arkansas 72801
Phone: 479-968-2080 | Fax: 479-968-3265

RFP ID: SOLAR2019WS
Prepared By: Waylon Simmons
Date: June 3, 2019

REQUEST FOR PROPOSAL
SOLAR PROJECT
Russellville - Arkansas

RFP ID: SOLAR2019WS

SUBMISSION DEADLINE: June 21st, 2019 4PM CT

QUESTION SUBMISSION DEADLINE: June 17th, 2019

Questions may be submitted via email no later than June 17th, 2019 to:

RFP Contact Name: Waylon Simmons
Contact Address: P.O. Box 3186
Russellville, Arkansas 72801
Telephone Number: 479-968-2080 Ext 166
Email Address: wsimmons@citycorporation.com

INTRODUCTION

City Corp Russellville Water & Sewer invites and welcomes proposals for **their** Solar Project . Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time as specified above under the "SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S) – NO EXCEPTIONS.

PROJECT AND LOCATION

The bid proposal is being requested for Solar Project which is or shall be located at TBD, Russellville, Arkansas 72811.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information regarding Project Finances, contact:

Name: Waylon Simmons
Title: Purchasing Agent
Phone: 479-968-2080 Ext 166
Fax: 4179-968-3265
Email: wsimmons@citycorporation.com

PROJECT OBJECTIVE

The objective and ultimate goal for this project is to select a professional solar power professional firm with extensive experience and skills for the development, design, engineering, construction and implementation of a solar power system..

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specification are:

The development, design and engineering of a solar power facility to be constructed on City Corporation Russellville Water & Sewer (CITY CORP) property or property acquired by CITY CORP which will provide a minimum of 11 MWh.

Perspective proposers should be capable of providing the following components:

** the development of client specific solar strategies based on analysis of client electricity consumption and rates (note: a 12 month history of CITY CORP past consumption can be supplied if requested)

** multiple financing strategies for ownership of solar power facility to maximize the value to the client

** a listing of different procurement strategies including availability of an Arkansas General Contractors License and being a Qualified Provider/Energy Services Company under the Arkansas Energy Performance Contracting Program

** the turnkey delivery to City Corp

** the operation and maintenance of the proposed solar power facility

** the permitting and zoning of said solar power facility

** compliance with all relevant Arkansas laws applicable to the development of solar power plants including Net Metering Statutes and Regulations

** successful participation in dockets before the Arkansas Public Service Commission

** meter aggregation under the Net Metering Statutes and Regulations of the State of Arkansas ** development of remote site solar power plants under the Net Metering Statutes and Regulations of the State of Arkansas

SCHEDULED TIMELINE

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

MILESTONE

DATE

RFP Initial Publish Date:

June 2, 2019

PROPOSAL BIDDING REQUIREMENTS

PROJECT PROPOSAL EXPECTATIONS

City Corp Russellville Water & Sewer shall award the contract to the proposal that best accommodates the various project requirements. City Corp Russellville Water & Sewer reserves the right to award any contract prior to the proposal deadline stated within the "Scheduled Timeline" or prior to the receipt of all proposals, award the contract to more than one Bidder, and refuse any proposal or contract without obligation to either City Corp Russellville Water & Sewer or to any Bidder offering or submitting a proposal.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by City Corp Russellville Water & Sewer no later than 4:00 PM CT on June 21, 2019 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections. Furthermore, the following criteria will be given considerable weight in the proposal selection process:

- Proposals received by the stipulated deadline must be in the correct format.
- Bidder's alleged performance effectiveness of their proposal's solution regarding the Project Objective of City Corp Russellville Water & Sewer.
- Bidder's performance history and alleged ability to timely deliver proposed services.
- Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
- Overall cost effectiveness of the proposal.

City Corp Russellville Water & Sewer shall reserve the right to cancel, suspend, and/or discontinue any proposal at any time they deem necessary or fit without obligation or notice to the proposing bidder/contractor.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

- Bidder's Name(s)
- Bidder's Address
- Bidder's Contact Information (and preferred method of communication)
- Legal Form of Bidder (e.g. sole proprietor, partnership, corporation)
- Date Bidder's Company Formed
- Description of Bidder's company in terms of size, range and types of services offered and clientele.
- Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.
- Bidder's Federal Employee Identification Number (FEIN)
- Evidence of legal authority to conduct business in Arkansas (e.g. business license number).
- Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.

Financial Information

- State whether the Bidder or its parent company (if any) has ever filed for bankruptcy or any form of Reorganization under the Bankruptcy Code.
- State whether the Bidder or its parent company (if any) has ever received any sanctions or

is currently under investigation by any regulatory or governmental body.

Proposed Outcome

- Summary of timeline and work to be completed.

Equipment or Service

- List any and all equipment or services required for this proposed project and the number of each.
- Detailed estimated cost for each piece of equipment or service.
- List any or equipment or services required of a subcontractor, along with a brief explanation.
- List any accommodation, services, or space required from City Corp Russellville Water & Sewer, along with a brief explanation.

Cost Proposal Summary and Breakdown

- A detailed list of any and all expected costs or expenses related to the proposed project.
- Summary and explanation of any other contributing expenses to the total cost.
- Brief summary of the total cost of the proposal.

Licensing and Bonding

- Provide details of licenses and bonds (if any) for any proposed services that the bidder/contractor may plan on providing for this project.

Insurance

- Details of any liability or other insurance provided with regard to the staff or project.